



Jam-e-Masjid Islamic Center

110 Harrison Street, Boonton, NJ 07005 Phone: 973 334 9334, Fax: 973 334 2555 Email: info@jmic.org Web: www.jmic.org

COMMUNITY HALL RESERVATION FORM

First Name: _____ Middle: _____ Last Name: _____

Email Address: _____ Country of Origin: _____

Home Address: Street _____ City: _____ State: _____ Zip: Code: _____

Home Telephone No: (____) _____ Cell No: (____) _____

Social Security No: _____ Driver's License _____ State: _____

Date Hall is needed: ____/____/____ Hours: From ____ to ____

First Level Multipurpose Hall is available for use by the local community members on the basis of the following agreement:

1. No alcoholic beverages or music is allowed on the JMIC premises.
2. ONLY Multipurpose Room and Bathrooms are included in the Hall Rental. No other areas of the Center are available. No paper products, table covers are included in the package. We will set up tables & chairs as requested.
3. Multipurpose Hall may be used as a sitting/Salat area.
4. All the used areas are to be left clean.
5. Turn off the lights and make sure building is properly locked before you leave.
6. The person reserving the hall is responsible for any damage to the property, if incurred during use.
7. Maximum occupancy for this Hall is 200 persons.

Package 1: \$495

Use of Hall up to 100 people = \$170

Utilities = \$75

Insurance = \$150

*Housekeeping Fee = \$100

Package 2: \$795

Use of Hall more than 100 people = \$345

Utilities = \$150

Insurance = \$150

*Housekeeping Fee = \$150

Note: THE HALL WILL NOT BE AVAILABLE UNTIL THE FULL PAYMENT IS MADE AND AN APPROVED COPY IS IN THE OFFICE

For Office use only, do not write below this line - REVISED 12/01/2015

Approved: _____ Date: ____/____/____ Payment: _____

Check: _____ Cash: _____

Balance Due: _____ Paid: _____ Date: _____ Approved By: _____